

HSU#4 **MSAV** **VPA** **AHP Annual General Meeting**
HELD ON: 24th September, 2015; 1350-1430; PBL Room 6, WCHRE Building, Sunshine Hospital
MINUTES

Attendees:
 Victor Reginato (Chair), Liam Carter (via phone), Sue Melbourne, Julie King, Leslie Hood, Andrew May, Wei Hurn Soh, James Wong, Paul Elliott (Assistant Secretary/Assistant Executive Officer of the Health Services Union Victoria No4 Branch).

AGENDA	TOPIC	Dec. /Info	POINTS OF DISCUSSION	Motions	Action
1.	Welcome by meeting Chair Victor Reginato		Victor welcomed attendees and thanked Julie King for booking the meeting venue and organising catering.		
2.	Apologies		Michelle Nalder, Shaun O'Connor, Lauren Lawlor, Lauren Brown		
3.	Previous Minutes		Minutes of 2014 Annual General Meeting held on 29 th September 2014 were tabled.	That the minutes of the Annual General Meeting of the AHP held on 29 th September, 2014 be adopted as a true record of proceedings. Moved Sue Melbourne. Seconded Liam Carter. CARRIED	Victor Reginato to forward minutes to Paul Elliott.
4.	Business Arising		Nil		
5.	Correspondence		Nil		

6.	Financial statements and Treasurer's report	<p>Liam Carter outlined the expenses and income received during the year for AHP and the existence of a fighting fund.</p> <p>He highlighted the services provided by the MSAV team to AHP members.</p> <p>Liam reported that the AHP incurred a small loss of \$4,220 for the 2014 / 2015 financial year mostly as a result of a decrease in membership numbers and legal fees incurred for representing members with workplace disputes.</p> <p>Liam noted that the accounts had been audited by BGL Partners, that they are a true and accurate record and that the AHP will be able to pay its debts when they fall due.</p>	<p>Moved Liam Carter. Seconded Victor Reginato.</p> <p>That the AHP annual financial statements for the year 2014 – 2015 be accepted.</p> <p>CARRIED</p>	
7.	Returning Officer's Report	<p>Victor Reginato presented a statement to the meeting from the returning officer: Association of Hospital Pharmacists Returning Officer's Report September 2015.</p> <p>In relation to the election for the vacancy on the Committee of The Association of Hospital Pharmacists, as only one nomination was received, I declare Julie King elected to the AHP Committee for a period of (3) years from September 2015</p> <p>Sue Melbourne Returning Officer September 2015</p> <p>Victor Reginato thanked Julie King for renominating and Lauren Lawlor for filling the unfilled vacancy. For the first time in a number of years, all six positions on the AHP Committee were filled.</p>	<p>Moved Victor Reginato. Seconded Liam Carter.</p> <p>That the Returning Officer's report be accepted.</p> <p>CARRIED</p>	

8.	Appointment of auditor	Liam Carter recommended that BGL Partners be re-appointed as auditors for the 2015-16 financial year.	Moved Liam Carter. Seconded Sue Melbourne. That BGL Partners be appointed the AHP auditors for the 2015-16 financial year. CARRIED	
9.	President's Report	Victor Reginato delivered the President's report. He thanked AHP members and MSAV administrative and industrial staff for all their hard work throughout the past year. With the current EBA expiring in 2016, he urged all members to be proactive in putting forward suggestions on how to improve working conditions and the need to encourage colleagues to become members to ensure hospital pharmacists have a strong voice.	Moved Victor Reginato. Seconded Julie King. That the President's Report be accepted. CARRIED	
10.	General Business	Paul Elliot, Assistant Secretary/Assistant Executive Officer of the Health Services Union Victoria No4 Branch addressed the meeting. Industrial matters discussed by Paul included: <ul style="list-style-type: none"> • Unpaid overtime. • High workloads • The No Pay No Way! Campaign. • Organisational change. • 2016 EBA campaign. 		
11.	Close of meeting	The meeting closed at 1430.		